

Town of Fort Branch Water & Sewer Departments January 20, 2016
THE REGULAR PUBLIC MEETING OF THE TOWN COUNCIL was held Wednesday January 20, 2016 at 6:00 p.m. in Senior/Community Center. The meeting was called to order with roll call as follows: Adam Bledsoe, Scott Michael, Tom Hauschild, Stacy Elpers and Jim McDonald.

Adam Bledsoe requested that everyone stand for the Pledge of Allegiance.

Scott Michael motioned and Tom Hauschild seconded to elect Adam Bledsoe as town council president, motion carried.

Adam Bledsoe motioned and Tom Hauschild seconded to appoint Jim McDonald as Fort Branch town attorney, motion carried. Adam Bledsoe signed the contract between the Town of Fort Branch and Jim McDonald.

Adam Bledsoe motioned and Scott Michael motioned to appoint Rick Sides as town Marshall of Fort Branch, motion carried.

Adam Bledsoe motioned and Tom Hauschild seconded to move the town council meetings to the 3rd Wednesday of each month at 6:00 p.m. at the Fort Branch Senior/Community Center, motion carried.

Adam Bledsoe motioned and Scott Michael seconded to approve and accept minutes on the 12/09/15 regular public meeting and the 12/30/15 year end meeting, motion carried.

Scott Michael motioned and Tom Hauschild seconded to approve claims from December 31, 2015 to January 15, 2016, motion carried. The amount of the claims was in the amount of \$171,174.56.

Tom Hauschild motioned and Scott Michael seconded to approve sewer adjustment in the amount of \$437.22 for account #5179009 due to a leak outside in the yard, motion carried.

Tom Hauschild motioned and Scott Michael seconded to approve sewer adjustments in the amount of \$160.37 for account#1002411 due to a leak at the joint on a pipe while making repairs on the house, motion carried.

Adam Bledsoe read Ray Falls resignation letter from the storm water board. The council tabled appointing a new member until Jim could look at the storm water ordinance. There will be a special meeting to do this.

Carol Hagedorn & Karen Conia addressed the council concerning the storm water grant. They informed council that the funding date has not yet been released. She would like to bring in the engineer to bring the new council up to date with what has gone on and then let them decide if they want to pursue trying to get the grant. Carol would like to work with Stacy on a meeting time. Tom Hauschild motioned and Scott Michael seconded to

set a special meeting for the storm water grant and appointing a new member for the storm water board, motion carried.

Council requested an advertisement be put in the South Gibson Star Times two times for a 4 year member parks board member and 1 week in the Princeton Clarion with a February 16th deadline with no party affiliation waiver. Applicants will be looked at in the February 17th town council meeting.

Stacy Elpers informed council she has been in contact with Vectren on the street light at Coal Mine Road. A pole is going to be set on the south side of the road at the end of the fence line with the voltage of the lamp being whatever it takes to make the intersection safe, as this was the reason of the street light in the first place.

The pre-bid meeting on the blight elimination project was canceled due to inclement weather and rescheduled for 01/25/16 at 10:00 a.m.

Tom Hogan with Johnson Controls introduced himself to the new council and brought the new council members up to date on the project they are working on. He informed council the meters have begun being installed and work at the water plant has started. Adam Bledsoe signed off on the release form for Vanguard.

On the generator at the municipal center, Adam Bledsoe reported he spoke with Stacy Humbaugh concerning using this facility as a storm shelter and she said they would not use our facility. What they would use our facility for would be for a second pick up site. Scott Michael wants to see a breakdown of the quote. Adam Bledsoe said he will contact Tom Wallace and ask Tom for the quote.

Scott Michael motioned and Tom Hauschild seconded to appoint Adam Bledsoe as electronic signature on the net DMR for the electronic reports for the Sewer Plant that goes to IDEM, motion carried. The form will be printed from the IDEM website, fax it and then send it in.

Scott Michael motioned and Tom Hauschild seconded to approve Adam Bledsoe, council president, to sign off on the clerk treasurer's bond approval form, motion carried. Adam signed form. Stacy will take to the court house to have recorded.

Tom Hauschild motioned and Scott Michael seconded to allow Adam Bledsoe to sign the election agreement allowing the election to be held in the senior/community center free of charge, motion carried.

Scott Michael motioned and Tom Hauschild seconded to adopt ordinance 2016-1, an ordinance modifying section 9 of the 2015-13 salary ordinance, motion carried.

Rick reported he was concerned with the tickets that were sent to the past town attorney that were never collected. Jim told Rick that he spoke with Ray and he is going to send these tickets to him and he will send a letter to the person with a copy of the ticket.

Dennis said he had nothing new to report.

Fred reported the new meters are going in, the filter media is going in, telemetry changing out and the valves are being changed out.

Adam requested council members to stop by the sewer plant to look at the entrance gate. The gate can be moved back for approximately \$3,500 or put in an automatic gate for approximately \$11,000.00. Moving the gate back 12-15 ft. Glen Weiss said we could also install swing gates like the water plant has installed as well. Discussion is tabled until everyone has the chance to get out and look at the gate.

Glen informed council finding a 12x12 fence around the lift station at Little York Village has been an issue. He has looked at Tractor Supply and Menards. He is finding 10x10 but not 12x12. Glen said it is going to cost more than \$1,000. Council told Glen to contact a fence company to get a quote on a 12x12.

Scott Michael motioned and Tom Hauschild seconded to call Terre Haute to have sludge removed so repairs can be made to the digesters, motion carried. Glen told council that weather is not cooperating to dry sludge right now, so there is no room to move sludge to drying beds.

Scott Michael motioned and Tom Hauschild seconded that any of the council members will sign off on the department head time cards, motion carried.

Jim will draft up an ordinance next month for council to consider adopting renaming meter replacement funds to water replacement fund and sewer replacement fund for February's town council meeting.

Stacy requested Jim draft up an ordinance allowing her to transfer \$7,500 to the water improvement fund for capital improvement projects or early debt pay off. The old bond transfer was in the amount of \$15,469.94. This bond transfer is no longer needed as it will be paid off in December 2016. The new bond transfer is in the amount of \$5,652.79. With the new bond and the water improvement transfer it will still be less than the old bond transfer that we were paying.

Scott Michael motioned and Tom Hauschild seconded to approve Stacy's travel expense from January 18th and 19th 2016 travel for the state called meeting in Indianapolis. The hotel was in the amount of \$125.00, the meal expenses were minimal and there was no mileage as she drove with another clerk treasurer, motion carried.

Scott Michael motioned and Tom Hauschild seconded to approve Stacy to attend the ILMCT Institute & Academy classes March 6-10th to work on certifications. The cost of the class is \$450 plus travel expenses, motion carried.

Stacy Elpers told council she learned from Owensville Clerk Treasurer, Kristy York, the golf cart money goes into the general fund. We will need to transfer this money from the CEF fund to the General Fund. Jim McDonald said we will need to do a transfer resolution for February's meeting.

Jim McDonald thanked the council for allowing him to serve the Town of Fort Branch. Jim informed council that things coming in the near future are internal control policy,

materiality policy, credit card policy, travel policy and all these things will have to be put into place and approved by June 30th or budgets will not be approved.

Adam Bledsoe said we will be moving to google invoices for emails.

The next scheduled public meeting is set for February 17, 2016 at 6:00 p.m. in the Senior/Community Center

Scott Michael motioned and Tom Hauschild seconded to adjourn at 7:40 p.m. Motion carried.

Stacy Elpers, Clerk/Treasurer

Adam Bledsoe, Council President