

**Town of Fort Branch Water & Sewer Departments May 19, 2016**  
**THE REGULAR PUBLIC MEETING OF THE TOWN COUNCIL** was held Wednesday May 19, 2016 at 6:00 p.m. in Senior/Community Center. The meeting was called to order with roll call as follows: Adam Bledsoe, Scott Michael, Tom Hauschild, Stacy Elpers and Jim McDonald.

The storm water grant 2<sup>nd</sup> public hearing opened at 6:00 p.m. Carol Hagedorn lead the hearing going over with the attendees the description of the CDBG grant application and the amounts, public hearing procedures, project budget and Project timetable. Eric Smith went over the project description. The hearing was then open for public comments, closing comments and then the hearing was adjourned at 6:22 p.m. A copy of the budget and the timetable are attached to these minutes as well as verbatim minutes taken by the Economic Development Coalition. For more detail, see verbatim minutes attached.

Adam Bledsoe resumed the regular public meeting at 6:22 p.m.

Adam Bledsoe requested that everyone stand for the Pledge of Allegiance.

Tom Hauschild motioned and Scott Michael seconded to approve and accept minutes on the 04/20/16 regular public meeting, motion carried.

Scott Michael motioned and Tom Hauschild seconded to approve claims from April 21, 2016 to May 13, 2016, motion carried. The amount of the claims was in the amount of \$387,526.32

Adam Bledsoe motion and Scott Michael seconded to approve the fund report for the month of April 2016. Council signed off of the fund report. A copy of the fund report is attached to the minutes. The grand total balance of all funds for April of 2016 was in the amount of \$2,825,341.11. See the attached fund report for a breakdown of each fund.

Scott Michael motioned and Tom Hauschild seconded to approve Ordinance 2016-3 Fair housing ordinance, motion carried.

Adam Bledsoe motioned and Tom Hauschild seconded to approve Resolution 2016-8 authorizing submittal of sewer grant application, motion carried.

Eric Smith, partner of Hannum Wagle & Cline Engineering addressed the council on questions they had at a previous meeting concerning televising sewer lines and slip lining sewer lines. Bryon Will, contracted waste water operator for Fort Branch also addressed the council concerning the issues. Bryon recommended setting up a plan of televising the entire system. He said we needed to set up a map to know where all the laterals are. If the town does not follow up, we will be in trouble with IDEM. Bryon is the water and sewer operator for Haubstadt, he said Haubstadt set up to televise and slip line 15,000 feet a year over the course of six years but ended up completing it in three years. They found several issues and spend a lot of money but the system is right. Bryon told council you have to do so much a year and let IDEM know you are making an effort. Fort Branch plant is running over capacity and if you don't do something about it, we can be

looking at a sewer ban. Either reduce the I&I or spend millions of dollars to expand the wastewater plant. Stacy is putting back \$10,000 per month, begin utilizing those funds. Scott Michael motioned and Tom Hauschild seconded to move forward televising the proposed 8" section in Indian Hills, The 12" line at Railroad Street and the remainder on the John Street corridor, motion carried. The total amount to be spent will be \$20,824.00.

Stacy told council Eastview apartments were not charged a penalty due to billing issues on the town side it will show up on next month's adjustments.

Adam Bledsoe motioned and Tom Hauschild seconded to approve all adjustments presented except for Martin and Grimm who were not in attendance. Grimm does not have an average yet so we will have to wait a couple months before that adjustment will be addressed. The total amount of adjustments approved was \$2,254.80, this was water and sewer due to some of the radio read meters that were installed leaked and Johnson Controls gave the town credit on the project invoice for these leaks. The spreadsheet of breakdown attached.

Scott Michael motioned and Tom Hauschild seconded to approve and sign off on the April 2016 adjustment form in the amount of \$4,597.40, motion carried.

Shelia Maikranz approached the council concerning a letter she received in the mail pertaining to the junk ordinance at 502 S. Lincoln Street. Shelia explained to the council she had sold the trailer and the sale fell through, she has sold again and the trailer is going to be removed but she requested an extension to get the property cleaned up because with the wet weather we had it could not be done by May 16<sup>th</sup>. Council gave Shelia until June 15<sup>th</sup> to get the property cleaned up, if it is not cleaned up by that time she needs to come back to the June 15<sup>th</sup> meeting.

Ora Williams addressed the council concerning the railroad tracks; he would like to have a cross walk over the railroad tracks to get to the Senior Center for those that park in the free parking area on the opposite side of the tracts. Council told Mr. Williams that was the railroad's property and we would not be able to do that, in fact the one that was there before was taken out by the railroad.

Mr. Williams also informed council that they need to use a mic system as it was hard to hear what was going on for some of the folks in the audience; council took the request under advisement.

Adam Bledsoe motioned and Scott Michael seconded to sign off on the change order that were submitted to the council for the Johnson control's project, motion carried.

Scott Michael reported he spoke with Karl at Whayne Supply and he recommended going with a 7K generator, however Scott said he is still looking around and to remove this from the agenda until he has something new to present.

Adam Bledsoe motioned and Tom Hauschild seconded to update the rental agreement for the senior center rentals. If a person rents the senior center for consecutive days then they have the building from 8 a.m. the first day to midnight on the last consecutive day. If they have alcohol they must abide by that permit and what time it expires, motion carried.

Tom Hauschild motioned and Scott Michael seconded to give Jim McDonald approval to look for title work, easements and who has responsibility for the storm drainage line in Indian Hills for two property owners that requested something be done about the drainage on the South east corner in Indian Hills, motion carried.

Scott Michael motioned and Adam Bledsoe seconded to approve the repair bill to Service Pump and Machine in the amount of \$783.00, motion carried. This was due to the lift station at the town hall that backed up and the basement due to a bad switch in the panel. The basement had to be cleaned up due to sewer water in the basement. The tile floor in the basement was pulled up due to the sewer water back up.

Scott Michael motioned and Tom Hauschild seconded to update the lift station at the town hall with a new control panel so the pumps run on automatic so overflow does not happen again. The amount of the quote is \$3,286, motion carried.

Adam Bledsoe motioned and Scott Michael seconded to approve Resolution 2016-4, materiality resolution, motion carried.

Adam Bledsoe motioned and Scott Michael seconded to approve Resolution 2016-5, travel resolution, motion carried.

Tom Hauschild motioned and Scott Michael seconded to approve Resolution 2016-6, Internal Controls resolution, motion carried.

Adam Bledsoe motioned and Scott Michael seconded to approve Resolution 2016-7, LOIT special distribution fund resolution, motion carried. Stacy Elpers told council that the special distribution amount that went into the fund was in the amount of \$15,522.75. The remainder of the check in the amount of \$5,174.25 was put into the rainy day fund which can be used for any lawful purpose. In order to spend this money this year, an additional appropriation would have to be filed.

The only property complaint this month was a property on Elm and Williams Street residence of Terry Whittaker. There is an ongoing yard sale that is in violation of the junk ordinance. Rick Sides said he would hand deliver the letter and the ordinance to Mr. Whittaker.

Rick Sides reported that all the letters he has delivered due to junk ordinance has complied with the exception of the extension of Maikranz. Rick was asked the question concerning a boat and he did not think he could do anything about this. Jim McDonald said the boat would go under the junk/trash ordinance and the trailer falls under abandoned vehicle ordinance.

Fred Brokaw reported that one of the filters at the water plant is done completely.

Glen Weiss informed council he was waiting on an answer to pull the motors in the wet well to be cleaned and baked due to the flooding that happened. Adam Bledsoe motioned and Tom Hauschild seconded to approve up to \$5,000 for this repair payable out of sewer replacement fund, motion carried. Glen advised council that in order to keep this from happening again, these motors will have to be raised by a shaft or install submersible

motors. Glen also reported that he has an aerator that capsized as well that will have to be taken care of.

Stacy Elpers requested travel and class expenses to be paid for a budget class she is attending in Jasper on 05/26/16. The class is in the amount of \$105 and the only travel expense would be mileage. Tom Hauschild motioned and Scott Michael approved the request, motion carried.

Stacy Elpers gave an update on the Fort Branch festival as per request from Candy Yancey. The festival is June 2-4; the parade time has changed to 3:00 p.m... Thursday will be a glow in the dark bike ride beginning at 7:00 p.m. following the one mile walking path with fireworks to follow at approximately 9:00 p.m... Friday night is the car show in the soccer field beginning at 5:00 p.m... Rides will be Thursday through Saturday at the Johnny Weber field and the beer and wine festival will be Friday and Saturday night from 7 p.m. to midnight. Candy requested Stoggie drive and the gravel road by the concession stand be blocked off during the festival and if the guys could hang some lights over by the beer garden and food booths. The Community Pride ask for any financial assistance the town could give towards the cost of the electrical upgrades around the tennis court area since it did benefit the park as a whole. The quote received is in the amount of \$6,034.77 which includes tax. Scott Michael motioned and Tom Hauschild seconded to pay \$1,500 towards the invoice payable to Sokeland Heating and Air for the electrical upgrade payable out of EDIT funds, motion carried.

Stacy Elpers informed council that during the last bad storm water was leaking into the basement corridor of the town hall. Dennis is going to try to do something to help from the outside but if this does not work we may have to look into having something done in the future.

Stacy Elpers said she will be scheduling training with everyone before June 30<sup>th</sup> on the Internal Controls webinar. She will be giving several opportunities so everyone will have a chance to attend.

Scott Michael motioned and Tom Hauschild seconded to change the July meeting date to July 27, 2016 at 6:00 p.m. due to vacation conflicts with a council member, clerk treasurer and town attorney, motion carried.

The next scheduled public meeting is set for July 27, 2016 at 6:00 p.m. in the Senior/Community Center

Tom Hauschild motioned and Scott Michael seconded to adjourn at 8:22 p.m. Motion carried.

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Stacy Elpers, Clerk/Treasurer

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Adam Bledsoe, Council President