

ORDINANCE NO. 2003-5

**An Ordinance of the Town of Fort Branch, Indiana
fixing the Compensation for Elected Officials and
all appointed employees of the town of Fort Branch,
Water and Sewer Departments for the Fiscal Year beginning
January 1, 2004 and ending December 31, 2004.**

Be it ordained by the Council Members of the Town of Fort Branch, Indiana:

Section 1. The compensation of the Council President is fixed at \$7,800.00 per year, and the Council Member's salary is fixed at \$7,200.00 each per year. Said compensation to be paid monthly with equal amounts from the Town, Water and Sewer Departments.

Section 2. The compensation of the Clerk-Treasurer is fixed at \$28,291.20 per year, said compensation to be paid semi-monthly. The compensation is to be paid by the following Departments: \$3,394.94 per year to be paid by the Town General Fund, \$12,448.13 to be paid by the Water Department, and \$12,448.13 to be paid by the Sewer Department. The compensation is to be paid by the following Departments: 12% to be paid by the Town General Fund, 44% to be paid by the water department, and 44% to be paid by the sewer department.

Section 2(A). The Compensation of the Clerk Treasurer consultant is fixed at \$12.00 per hour, said compensation to be paid monthly. The compensation is to be paid by the following Departments: 12% to be paid by the Town General Fund, 44% to be paid by the water department, and 44% to be paid by the sewer department.

Section 3. The compensation of the Attorney of the Town of Fort Branch is fixed at \$6,000.00 per year, said compensation to be paid monthly with equal amount from the Town General Fund, Water and Sewer Departments. Attorney will bill Town.

Section 4. The compensation of the Town Marshal of Fort Branch is fixed at \$32,054.35 per year payable by the Town General Fund, said compensation is to be paid semi-monthly. The compensation of the second Marshal of Town is fixed at \$30,122.06 per year payable by the Town General Fund, said compensation is to be paid semi-monthly. The compensation of the third and additional Marshals is fixed at \$27,388.22 per year payable by the Town General Fund, said compensation is to be paid semi-monthly. No additional compensation is to be paid to the Town Marshal or the Second, Third or additional Marshals under Section 9 herein. Each Marshal shall work a designated shift and shall be subject to call to duty in case of an emergency. There shall be no more than five Reserve Police Officers, who are volunteers and shall work as determined by the officer in charge. The reserve officers shall receive a clothing and equipment allowance as set out in Section 5 below, and the reserve officers shall receive no other compensation.

Section 5. Clothing and equipment allowance for each full time Marshal is fixed at \$75.00 per month, payable by the Town General Fund. The clothing and equipment allowance shall be paid directly to the Vendor from whom equipment or clothing are purchased. Any

unused amount of any Marshal's clothing and equipment allowance at the end of the year shall be paid to that Marshal. The clothing and equipment allowance for each reserve officer is fixed at \$75.00 per month, payable by the Town General Fund. The clothing and equipment allowance shall be paid directly to the Vendor from whom uniforms are purchased. Any unused amount of any reserve officer's clothing and equipment allowance at the end of the year shall not be carried over to the next year. However, any unused amount of any reserve officer's clothing and equipment allowance will accrue from month-to-month until the end of the year.

Each new full time Marshal and each new reserve police officer shall receive an initial clothing and equipment allowance of \$250.00. The clothing and equipment allowance shall be paid directly to the Vendor from whom uniforms are purchased. Any unused amount of an initial clothing and equipment allowance at the end of 180 days shall not be carried over.

Section 6(A). The compensation for the hourly workers is fixed as follows:

Class 1 (part time labor)	a minimum of \$6.59 per hour and a maximum of \$7.69 per hour
Class 2B (full time labor)	a minimum of \$7.51 per hour and a maximum of \$9.76 per hour

Section 6(B). Said wages payable from Motor Vehicle Highway, Water & Sewer Departments. Said compensation to be paid semimonthly. For the purpose of this section a full time worker shall be a worker engaged in an average of forty (40) hours per week or more and a worker who is hired with the anticipation that said worker will remain an employee of the Town indefinitely. The Council Members of the Town of Fort Branch shall designate which class an employee will be paid from and also what department shall pay them.

Section 6(C). Full time Certified Water Operator will receive a salary of \$38,465.21 per year with the compensation being paid semi-monthly from the Water Department. The operator will receive compensatory time after 40 hours per week worked.

Section 6(D). Full time Certified Sewage Treatment Plant Operator will receive a salary of \$30,348.71 per year, with the compensation being paid semi-monthly from the Sewer Department. The operator will receive compensatory time after 40 hours per week worked.

Section 6(E). The Group Leader's compensation is fixed at \$27,780.52 per year. Said compensation to be paid from Motor Vehicle Highway Fund, Water Department and Sewer Department. Said compensation is to be paid semi-monthly. The Group Leader's hours shall be set at 40 hours per week with compensatory time for all hours over 40 hours per week.

Section 7. The compensation of the Office Clerk is a minimum of \$7.28 and a maximum of \$11.51 per hour, payable in equal amounts by the Water and Sewer Departments. Part time office employee compensation payable equally by Water and Sewer Departments, is a minimum of \$6.59 and a maximum of \$7.69 per hour. These compensations are to be paid semi-monthly.

Section 8. All full-time employees of the Town of Fort Branch, including the Office Clerk, shall be paid for, not to exceed 4 days per year for sick leave and 6 days per year for personal leave. If these days (sick and personal) are not used during the present year they do not accumulate and cannot be carried over from one year to the next. When a town employee leaves the employment of the town, he or she shall not receive pay for unused personal or sick leave days. All full-time employees, including the Office Clerk, shall be paid for a maximum of eleven (11) holidays each year, providing said employees are working at the time of the holidays, namely, New Years Day, Memorial Day, July 4th, Labor Day, County Election Day or Days, Veterans Day, Thanksgiving Day, Friday after Thanksgiving, and Christmas Eve Day, and Christmas Day. All full-time employees, including the Office Clerk, who have worked one year will be entitled to one week vacation with pay. Those who have worked their second year will be entitled to two weeks paid vacation. Those who have worked their tenth year will be entitled to three weeks paid vacation. Those who have worked their eighteenth year will be entitled to four weeks paid vacation. Those who have worked their 25th year shall be entitled to six weeks vacation. Vacation time cannot be accumulated from year to year and must be taken each year. Any employee shall be entitled to any and all accrued vacation pay for the year should said employee's employment be terminated. For the above accrued vacation pay to be paid, two weeks notice must be given before termination except when termination is from employee's death or termination is by action of the Council Members. A full-time employee is an employee who works an average of forty (40) hours per week and who was hired for an indefinite term of employment.

Section 9. Health, Life, and Disability Insurance coverage shall be available to all full-time employees of the Town of Fort Branch, Water and Sewer Departments.

Section 10. The compensation of the Park Supervisor is fixed at \$7.78 per hour, said compensation to be paid semi-monthly. The compensation for the part time Park Labor is a minimum of \$6.59 and a maximum of \$7.02 per hour, said compensation to be paid semi-monthly.

Section 11. The custodian's compensation is fixed at \$156.00 per month payable monthly. The custodian's compensation shall be subject to the normal payroll and withholding taxes.

Section 12. All Ordinances in conflict herewith are hereby repealed.

Section 13. This Ordinance shall be in force and effect beginning January 1, 2004.

10th PASSED AND ADOPTED by the Council of the Town of Fort Branch, Indiana, this day of September, 2003.

COUNCIL OF THE TOWN OF
FORT BRANCH, INDIANA

Donald J. Gries
DONALD J. GRIES, President

Ronald A. Coker
RONALD A. COKER, Member

Warren E. Fleetwood
WARREN E. FLEETWOOD, Member



Connie Osborne
CONNIE OSBORNE, Clerk-Treasurer