

ORDINANCE 2023-1

MODIFICATION TO SALARY ORDINANCE 2022-08

WHEREAS, the council desires to modify the present salary ordinance 2022-08;

BE IT ORDAINED BY THE COUNCIL MEMBER OF THE TOWN OF FORT BRANCH INDIANA:

SECTION 16, 18, and 19 MODIFIED:

Ordinance 2022-08 Section 16, 18 and 19 shall be modified to read as follows:

Section 16: All regular full-time employees shall be given five (5) working days vacation upon completion of one (1) full year of service) Ten (10) working days vacation shall be given upon completion of three (3) full years of service, and 15 working days vacation upon completion of ten (10) full years of service. Twenty (20) working days vacation upon completion of eighteen (18) full years of service. Thirty (30) days vacation upon completion of Twenty-Five (25) full years of service. Vacation days must be taken and cannot accumulate. Vacation days must be approved by the department head/town manager and reported to the payroll officer (Clerk Treasurer).

- a. Any new hire will need to work for one (1) full year of service from date of hire before vacation will be received.

Section 18: All regular full-time employees shall receive four (4) sick days per year with pay. Sick days are accrued at 1 day per quarter given the first month of each quarter. Unused sick leave benefits will be allowed to accumulate until the employee has accrued a total of ten (10) calendar day's worth of sick leave benefits. If the employee's benefits reach this maximum, further accrual of sick leave benefits will be suspended until the employee has reduced the balance below the limit. Sick leave benefits are intended solely to provide income protection in the event of illness or injury of oneself or a family member that resides in the employee's household and may not be used for any other absence. Unused sick leave benefits will not be paid to the employees while they are employed or upon termination of employment. Paid sick leave can be used in minimum increments of one hour. Sick days must be recorded by the Town Manager to the payroll officer.

- a. Sick days for new hire will begin accruing on first day of employment at a prorated rate.

Section 19: All regular full-time employees shall receive six (6) personal days per year with pay. Personal days are accrued at ½ day per month given the first pay of each month. Unused personal days will NOT be allowed to accumulate. Paid personal days can be used in increments

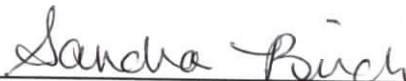
of one hour. Personal days must be recorded by the department head to the payroll officer. Personal days will not be paid to the employees while they are employed.

- b. Personal days for new hire will begin accruing on first day of employment at a prorated rate.

These modifications shall be retroactive to April 1, 2023.

The foregoing Ordinance was duly adopted by the Town Council of the Town of Fort Branch, Gibson County, Indiana, on the 19th day of April, 2023.

TOWN COUNCIL OF FORT BRANCH, INDIANA



SANDY BIRCH, COUNCIL PRESIDENT

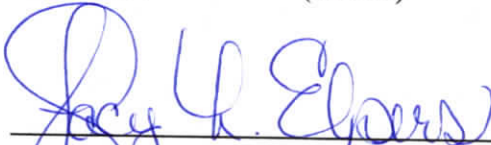


SCOTTY DELONG, COUNCIL MEMBER



BOB REINHART, COUNCIL MEMBER

ATTEST: (SEAL)



STACY L. ELPERS, CLERK TREASURER

